

Minutes  
Eagle Club Board of Directors  
Executive Committee  
July 30, 2017  
7:30 PM

Attendees: Victor S. Neal, John N. Smith, and Regina Budd.

Absentees: T. Gregg Doucette and Arvis Bridges-Epps

The Executive Committee (EC) meeting was called to order by the Eagle Club Board President, Victor S. Neal, at 7:30 PM.

John Smith clarified that the Eagle Club EC is composed of the President, Vice President, Secretary, and Treasurer.

The EC met to discuss Action Items from the Retreat of the Eagle Club Board of Directors (Board), held on Saturday, July 22, 2017, at the Hilton Garden Inn (RTP).

The EC reviewed and discussed the Board's Committees, the Committee Chairs and the Board Members who had volunteered for various Committees at the Retreat, with a view toward finalizing the Committees and the Committee Chairs.

In discussing the Board's goals, the EC noted the short-term goals, which are to increase the number of Donors to 700 and increase the level of fundraising to \$500,000. The EC noted that the long-term goals would be determined by the Strategic Planning Committee.

Regarding the Strategic Planning Committee, it was determined that the Committee would look at the Board's Operating Procedures, what is expected of the Board Members, Board Member meeting attendance and the size of the Board. President Neal will chair this Committee. President Neal commented that each Board Member should be on at least one Committee.

Regarding the Governance Committee, it was determined that the Committee Members will be T. Gregg Doucette, Michael Bailey, Eve Beamon, Mary Harris, Regina Budd, and John N. Smith, Chair. The 501(c)(3) was mentioned and it was determined that the Committee should start looking at the Eagle Club's By-Laws.

Regarding the Audit Committee, it was determined that the Committee Members will be John Smith, Bill James, Dennis Scott, Bernard Scott, and Larry Wilson, Chair; John Smith replacing Jimmie McClain. The Fiscal Procedures were mentioned and the Committee should review the Fiscal Procedures.

Regarding the Donor Relations Committee, it was noted that a request would be made to Jamaal Mayo for the Donor list from last year. The Board should nail down the

relationship with the Office of Institutional Advancement (IA) regarding receipting donations and acknowledging Donors; the Board should clarify the process; the Board and the IA should agree upon the processes; and there should be a commitment between the Board and IA to follow what is agreed upon. Anita Parker will be asked to send an electronic mail (email) message to all Donors with a list of all Board members and the Committee Chairs.

Regarding the Marketing and Promotions Committee, it was noted that the Committee should report its status and progress to the Board. The Committee should follow up with the Athletic Department to get the Eagle Club information to the Web vendor.

President Neal stated that he would touch base with Jamaal Mayo regarding the website, letting him know that he should notify the Board of what his needs are.

It was determined that President Neal will be Ex Officio on all Committees.

The meeting was adjourned at 8:36 PM.

Respectfully submitted,

*Regina M. Budd*

Regina M. Budd, Secretary  
Eagle Club Board of Directors